

January 18, 2019

TO: Chief School Administrators, Charter School and Renaissance School Project Leads, Directors of Approved Private Schools for Students with Disabilities

ROUTE TO: District Test Coordinators

FROM: Michael Gaffigan, Project Director

SUBJECT: 2019 New Jersey Student Learning Assessment – Science (NJSLA-S) Grades 5, 8 and 11 *Parent, Student, and Teacher Information Guides*

Your district will receive a shipment of the 2019 New Jersey Student Learning Assessment – Science (NJSLA-S) Grades 5, 8, and 11 *Parent, Student, and Teacher Information Guides* by February 8, 2019. District shipments are addressed to the shipping contact in PearsonAccess^{next}, which is typically the Chief School Administrator. Provided that a Student Registration/Personal Needs Profile (SR/PNP) file for NJSLA-S was uploaded, districts should receive a sufficient quantity of guides for each school. The guides are packaged separately for each school to facilitate distribution.

Since these publications provide information about the 2019 NJSLA-S, it is suggested that teachers read and discuss the content of the booklets with their students. Students should also be advised of the importance of this material and the need to share it with their parents.

Please note that boxes within your shipment may arrive on separate days with separate tracking numbers. We encourage districts to wait until February 11, 2019 before contacting the NJSLA-S Customer Support Center about incomplete shipments. You may reach NJSLA-S support by calling 1-888-705-9416 (Monday-Friday, 8:00am to 5:00pm ET) and selecting Option 1 for Science and following the prompts for paper-based testing.

If your district had no students registered in PearsonAccess^{next} when shipping orders were created, you will not receive a shipment automatically but you may place an additional order for the needed quantities in PearsonAccess^{next}. If you determine that more guides are needed after receiving your full shipment, you may also place an additional order for extra quantities. Requests for additional copies will be filled until the inventory is depleted. You may also download electronic copies of the guides from the [NJSLA-S website](#).

If you have questions regarding the content of the *Parent, Student, and Teacher Information Guides*, please contact John Boczany, NJSLA-S program coordinator, in the Office of Assessments at (609) 376-3460 or John.Boczany@doe.nj.gov.